

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI.
INTERNAL QUALITY ASSURANCE CELL

MINUTES

The meeting of the ‘Internal Quality Assurance Committee (IQAC)’ held on **Friday, 21st November 2025**, at **03.00 p.m.** at IQAC, Meeting Hall, Sant Gadge Baba Amravati University, Amravati, and the following Hon’ble members were present...

Dr. M. A. Barhate	-	Chairman
Dr. M. P. Dhore	-	Special Invitee
Dr. A. M. Asanare	-	Member
Dr. P. B. Raghuwanshi	-	Member
Dr. Mrs. S. S. Sherekar	-	Member
Dr. Mrs. V. N. Nathar	-	Member
Dr. K. U. Raut	-	Member
Dr. R. D. Sarode	-	Member
Dr. Mrs. M. M. Kodape	-	Member
Dr. S. A. Waghuley	-	Member Secretary

Hon’ble members Dr. Mrs. M. M. Chimote, Dr. P. A. Wadekar, Dr. S. S. Patil, Mr. Ranjit Band, Mr. Vijay Jadhao, Mr. Kiran Paturkar, and Mr. Parvin Thombre communicated their inability to attend the meeting due to their preoccupied schedules, and the committee granted a leave of absence.

At the outset, the Member Secretary welcomed the Hon’ble Chairman and Hon’ble Members of the IQAC and requested the Hon’ble Chairman to commence the business of the meeting. The Hon’ble Chairman welcomed the members and started the meeting with the agenda items.

The House placed on record its appreciation for the achievement of the University in securing third position in the evaluation of public non-agricultural universities functioning under the Department of Higher and Technical Education as part of the “Sevakarmi Programme.”

At the outset of the meeting, Hon’ble Member Dr. (Mrs.) M. M. Kodape moved a Resolution of Congratulations acknowledging this notable accomplishment of the University. The proposal was duly seconded by Hon’ble Member Dr. (Mrs.) S. S. Sherekar, and the House unanimously resolved to adopt the said resolution.

During the deliberations, Hon’ble Member Dr. A. M. Asanare apprised the House that, under certain parameters of the said evaluation framework, the University had been awarded zero marks, despite substantial and verifiable work undertaken by the University in those areas. Hence, the university has decided to submit an appeal to the government requesting a reconsideration and review of the evaluation awarded to the university.

The House further recorded its appreciation of the efforts of the Administration Section, as acknowledged by the Hon’ble Chairman, for their contribution to securing this commendable ranking.

Item No. 13

Confirmation of minutes of the IQAC held on 29th July, 2025.

Confirmed the minutes of the ‘Internal Quality Assurance Committee (IQAC)’ held on 29th July, 2025, circulated in Book No. 01 vide page No. 117 to 120.

Item No. 14

To note the action taken report (ATR), the ‘Internal Quality Assurance Committee (IQAC)’ meeting held on 29th July, 2025.

Noted the action taken report (ATR) of the Internal Quality Assurance Committee (IQAC) meeting held on 29th July 2025, circulated in Book No. 01 vide page No. 121 to 151 with the following directives...

Item No. 14 (1) Publication of Research Papers – The Committee reviewed the compliance status of faculty members with respect to the directives issued by the IQAC regarding the publication of quality research, as noted under Item No. 9(1). Upon examination, the committee observed that some of the faculty members have not yet complied with the said directives. After due deliberation, the Committee resolved to issue a final reminder letter to all non-compliant faculty members, instructing them to ensure compliance with the earlier IQAC directives within the stipulated timeline. Non-compliance with this resolution may invite appropriate action as per university norms.

The Committee, in alignment with the University’s academic quality benchmarks, reviewed and noted the progress of research paper publications submitted by faculty members for the period 01 June to 31 August 2025. The Committee further directed that a subsequent review be undertaken to monitor continued progress.

While reviewing the progress of research paper publications, the Committee observed with concern that some faculty members have not been submitting their API–PBAS at regular intervals. It was further noted that some faculty members had submitted their API–PBAS in bulk for multiple previous years, which is not in accordance with the prescribed norms. As per the governing provisions, regular submission of API–PBAS to the IQAC is mandatory for all faculty members to ensure continuous monitoring of academic progression and adherence to the University’s academic quality benchmarks. After detailed deliberation, the Committee resolved the following:

- a) From the forthcoming academic session, every faculty member shall submit their API–PBAS to the IQAC at the prescribed regular intervals, strictly adhering to the provisions laid down in the relevant norms.
- b) In cases where a faculty member fails to submit his/her API–PBAS within the stipulated period, the competent appointing and disciplinary authority shall initiate appropriate disciplinary action as per the governing rules and norms.

The Committee instructed the IQAC Director to monitor compliance, maintain updated records, and report its progress to the Committee accordingly.

Item No. 14 (2) Value Added Course – The Committee reviewed and noted the progress of offering Value-Added Courses, as noted under Item No. 9(2), and further directed that a subsequent review be undertaken to monitor continued progress.

Item No. 14 (3) Status of MoUs and activities thereunder – The committee reviewed the details of the existing MoUs along with the activities conducted under each MoU, as noted under Item No. 9(3). During the review, the committee observed that certain MoUs were not included in the submitted enclosure and that the validity period of some MoUs had already expired. After due deliberation, the committee directed that updated and complete information on all MoUs be provided by the concerned departments and sections. It was further directed that expired MoUs be

renewed, subject to mutual consent with the respective collaborating organizations. Additionally, the Committee resolved that a joint MoU be initiated by the Department of Life Sciences and the Department of Chemical Sciences with Wildlife and Environment Conservation Society (WECS), an organization engaged in the field of environmental conservation and allied areas.

Item No. 14 (4) Entrepreneurship, Startups and Skill Development Activities– The Committee thoroughly discussed the proposal for collaborative engagement pertaining to entrepreneurship, startup initiatives, and skill development activities to be hosted by the University’s Incubation Centre, as recorded under Item No. 9(5). The Committee noted that the activities carried out by the Incubation Centre have a direct bearing on student progression and outcomes, which hold significant weightage in the accreditation process, and are also strongly emphasised in the NEP–2020. In view of this, the committee expressed the need to strengthen active participation and oversight of all teaching departments in the activities undertaken by the Incubation Centre.

After detailed deliberation, the Committee resolved that collaborative activities between the Incubation Centre and various departments across the University campus be initiated, ensuring that such engagement remains participatory in nature. The Committee further resolved that no financial commitment shall be included in the collaboration documents pertaining to these engagements.

Item No. 14 (5) Teacher Seed Money– The committee reviewed the progress of the teacher seed money scheme execution procedure, as noted under Item No. 9(6), and directed the development section to expedite the procedure for the teacher seed money scheme.

Item No. 14 (6) Review of the Quality Initiatives by the IQAC– The Committee reviewed the initiatives undertaken by the IQAC, including the visits conducted by IQAC members for monitoring the functioning of IQACs in affiliated colleges and institutions, as noted under Item No. 9(7). The committee held a detailed discussion on the progress of monitoring activities and emphasized the need for strengthened oversight. After thorough deliberation, the Committee resolved that IQAC members shall visit the IQACs of at least 50 colleges/institutes, with particular focus on rural, tribal, and other focused areas within the University’s jurisdiction, and that this target be achieved before the next meeting of the IQAC. Furthermore, the Committee directed that a reminder letter be issued to all colleges as well as to IQAC members, along with the updated inspection report proforma, to facilitate timely compliance and effective monitoring.

Item No. 14 (7) ‘Internal Review Committee’ for Reviewing the Research Publications– The Committee reviewed the constitution of the Internal Review Committee constituted for reviewing the research publications submitted by various faculty members on the University campus, as recorded under Item No. 10. After due deliberation, the Committee resolved that the scope and Terms of Reference (ToR) of the said Committee be formally defined in accordance with the provisions stipulated in the UGC Public Notices on UGC-CARE Journals dated 11th February 2025 and 16th July 2025.

Item No. 14 (8) To consider the issue regarding providing an API certificate by the IQAC of the university for the appointment of the Principals, Deans, Professors, and Associate Professors – The committee reviewed the decision regarding the issuance of API Certificates by the IQAC of the University for appointments/selections to the posts of Principal, Dean, Professor, and Associate Professor, as earlier recorded under Item No. 12. The committee held a detailed discussion and considered the views expressed by the members of the IQAC. After

detailed deliberation, the committee resolved that the issuance of API Certificates by the IQAC of the University for Direct Appointments to the posts of Principal, Dean, Professor, and Associate Professor shall continue as per the existing practice.

However, the committee further resolved that the obtaining and/or issuing of an API Certificate by the IQAC for selections under the Career Advancement Scheme (CAS) to the posts of Professor and Associate Professor shall remain optional until further directions. The committee also directed that information be collected from other universities in this regard and that the compiled information be placed in the next meeting of the IQAC for consideration.

The Committee further directed that these decisions be communicated to the Collegiate Section for immediate implementation. Furthermore, it was also advised that the interdepartmental communications shall not be disclosed in the public domain.

Item No. 15

To note the NAAC email regarding the closure of the AQAR in the present NAAC portal.

Noted the NAAC email regarding the closure of the AQAR in the present NAAC portal, circulated in Book No. 01 vide page No. 152. The Committee also noted that, although NAAC has discontinued the AQAR submission facility in the existing portal, NAAC has advised institutions to continue their quality initiatives without interruption. The Committee held a detailed discussion on the matter, and after due deliberation, resolved that information pertaining to the AQAR for the academic year 2024–25 be obtained in the existing proformas, in alignment with the guidance received from NAAC.

Item No. 16

To discuss regarding issuance of a plagiarism certificate for the Ph.D. Synopsis/Summary/Thesis.

The Committee held a detailed discussion on the matter and considered the views expressed by the members of the IQAC. After comprehensive deliberation, the Committee resolved as follows:

- a) **Mandatory Similarity Report for Ph.D. Work** - It shall be mandatory for all research scholars registered at various research centres affiliated with the university to obtain a System generated Similarity Report exclusively from the university's Knowledge Resource Centre (KRC). No reports issued by any other agency or centre shall be accepted for the Ph.D. Synopsis/Summary/Thesis.
- b) **Issuance Protocol and Fee Structure** - The Director, Knowledge Resource Centre, shall issue the System generated Similarity Report with an authorized signature and seal, generated through the concerned software. The Director, KRC, shall also propose and prescribe a fee structure for issuing the Similarity Report for Ph.D. Synopsis/Summary/Thesis, through the Library Committee, within the next three months.
- c) **Optional Certificate for Research Publications** - To uphold and strengthen the high-impact quality of research within the university's jurisdiction, it was discussed and agreed that all faculty members and research scholars should obtain a System generated Similarity Report for their research publications. This report may be acquired either from their respective research centres/institutions or from the university's Knowledge Resource Centre. The process remains optional; however, faculty and researchers are encouraged to adopt this practice to enhance the credibility of scholarly publications.
- d) **Mandatory Mention of University Affiliation** - All research scholars registered at different research centres affiliated with the university shall be required to mandatorily

mention the university affiliation while publishing any research papers in journals, conferences, or other scholarly outlets.

These resolutions shall be communicated to all research centres affiliated with the university by the PhD Cell.

Item with permission of the Chair

Item No. 17

To peruse the evaluation report of the University Departmental Ranking Framework (UDRF).

Perused the evaluation report of the University Departmental Ranking Framework (UDRF), as received from the Development Section, and circulated in Book No. 01 vide page No. 153 to 154. After due consideration, it was directed to initiate further action in accordance with the provisions laid down in the concerned Government Resolution, specifically pertaining to the felicitation of the departments securing the first, second, and third positions in the ranking framework.

Item No. 18

To note the Government Resolutions dated 06th October 2025 regarding prescribing procedures to bring more transparency in the recruitment process of (non-agricultural) teachers in public universities in the state, and regarding prescribing procedures to bring more transparency in the recruitment process for statutory posts (non-agricultural) in public universities in the state.

Noted the Government Resolutions dated 06th October 2025 regarding prescribing procedures to bring more transparency in the recruitment process of (non-agricultural) teachers in public universities in the state, and regarding prescribing procedures to bring more transparency in the recruitment process for statutory posts (non-agricultural) in public universities in the state, circulated in Book No. 01 vide page No. 155 to 169 and directed to communicate it to the administrative section.

The meeting ended with a vote of thanks proposed by the member secretary.

Sd/-
Dr. Sandeep A. Waghuley
Director, IQAC
Member Secretary

Sd/-
Dr. Milind A. Barhate
Hon'ble Vice-Chancellor
Chairman